# BANGALORE ELECTRICITY SUPPLY COMPANY LIMITED

**BID ENQUIRY NO:**

**M/2025-26/IND0163/Call-2**

M/2025-26/BCP-1617/Call-2)

## Instruction to Bidders (ITB)

## FOR

## Supply of High Visibility Reflective Jacket as per tender specification.

# BANGALORE ELECTRICITY SUPPLY COMPANY LIMITED

## VOLUME-I

## SECTION – ITB

## INSTRUCTION TO BIDDERS

## A. INTRODUCTION

The chief General Manager, (Ele.,), Procurement, Corporate Office, 4th Floor, K.R. Circle, Bengaluru-560001 on behalf of Bangalore Electricity Supply Company Limited, invites tender **for supply of High Visibility Reflective Jacket through KPP e-portal (www.kppp.karnataka.gov.in)**

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| 1. Enquiry No. | **BESCOM/2025-26/IND0163/Call-2** |
| 2. Tender processing fee | Refer KPP e-portal www.kppp.karnataka.gov.in |
| 3. Earnest Money Deposit | Refer EMD Clause in the tender Documents |
| 4. Date of availability of Bids | **10.12.2025** |
| 5. Due date for submission of Bids & samples | **17.12.2025, 17:15 Hours** |
| 6. Tender System | Two Tender Document System |
| 7. a) Date of opening of Techno-commercial bid<br>b) Date of opening of Price Bid | a) **18.12.2025 17:30 Hrs**<br>b) Will be opened in e-procurement portal after completion of techno commercial evaluation. |
| 8. Material | For supply of **High Visibility Reflective Jacket** |
| 9. Quantity | **10,000 Nos.** |
| 10. Amount put to tender as per SR 2023-24. | **Rs.69.04 Lakhs** |
| 11. Schedule of requirements | The delivery schedule will be intimated in the purchase order and the successful bidder shall adhere to the delivery schedule of the Purchase Order for supplying the insulators in entire BESCOM jurisdiction. |
| 12. General Terms and Conditions | Enclosed herewith |
| 13. Technical Specifications & Drawing | Enclosed herewith |
| 14. Price Bid | The Bidder shall furnish Unit computed FORD price on the e-procurement portal |

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| | in the option of ''item wise bid commercial offer'' and also furnish the break up of prices in "Edit Break up of price quoted" option. The break up of prices should contain Ex-works price, tax structure as applicable like Ex-works, CGST, SGST/IGST, F&I on e-procurement portal. |

**1.0 Scope:**

The Scope of the contract will include the following:

a) Complete Design, Manufacture, testing and supply of **High Visibility Reflective Jacket** as per tender technical specifications and drawing.
b) Conducting of Reliability tests, performance and guarantee tests at manufacturer premises.
c) Packing, preservation, transportation from the manufacturer's works to the consignee stores.
d) Delivery including loading & unloading of materials at Consignee Stores

**2.0 Issue of Tender documents:**

Bidders can download the tender documents from KPPP e-procurement portal (www.kppp.karnataka.gov.in) **from 10.12.2025.**

**Submission of tender documents**:

All the Tender Documents shall be uploaded through e-Procurement Portal on or before **17.12.2025, 17:15 Hrs.**

**Pre Bid Meeting**:

The interested Bidders may obtain further information from the office of the Chief General Manager, Procurement, 2nd floor, 2nd Block, Corporate Office, BESCOM, K.R. Circle, Bengaluru - 560 001. Issues on which clarifications are sought by the Prospective Bidders shall be submitted in writing to the Chief General Manager,(Ele.,) Procurement, 4th Floor, 2nd Block, Corporate Office, BESCOM, K.R. Circle, Bengaluru - 560 001 on or before the **12.12.2025 @ 11:00** Hrs. Letters seeking clarifications received subsequent to THE ABOVE date will not be entertained. Interested Bidders may also submit online queries through the KPP portal ON OR BEFORE **12.12.2025 @ 11:00** Hrs.

**Opening of Technical bid:**

The Technical bids will be opened on **18.12.2025, 17:30 Hrs** in the e-Procurement Portal. Price bids of techno commercially responsive firms will be opened after completion of techno Commercial evaluation.

## 3.0 General Conditions:

a. Notwithstanding the above, if it is found that the performance vis-s-vis the Purchase Orders placed on the bidder by any ESCOMs is either behind schedule or not satisfactory, BESCOM will be at liberty to disqualify the bidder and reject its bid at any stage of processing the bid.

b. Even though the Bidders meet the required qualifying criteria, as per their statements they are subject to be disqualified if they have,

- Made misleading or false representations in statements and attachments uploaded as proof of the qualification requirement and/or.
- Record of poor performance such as poor quality of product, not properly completing the contract, inordinate delays in supply completion, or financial failures etc.,
- Participated in the previous Tender for the same materials and had quoted unreasonably high tender prices and could not furnish rational justification/ have not completed the order after obtaining the order.

c. In the event of the information furnished by the bidder found to be false at any stage of tendering, BESCOM at its discretion may take action against such bidders and may forfeit the bid security and disqualify the offer of such bidder and blacklist the firm.

d. In the event of the information furnished by bidder is found to be false during the execution stage, then BESCOM is at its liberty to cancel the Purchase Order other than forfeiting the Security Deposit against the Purchase Order and may blacklist the Firm and recover the losses and levy liquidated damages.

e. The bidders shall offer full quantity of the tendered material. Tenders with offered quantities less than the tendered quantity will be liable for rejection.

f. The offers shall be in General conformity with the specifications. Any Technical/Commercial Deviations from the specifications shall be clearly brought out in the techno commercial of the offer.

g. Quantities noted above are provisional and subject to change as per Clause No. 12(5) of Chapter IV of KTPP Rules, 2000 i.e., Change in the quantity finally ordered only to the extent of 25% either way of the requirement indicated in the tender documents.

h. BESCOM reserves the right to cancel or withdraw or modify the bid without assigning any reason for such decision. Such decision will not incur any liability whatsoever on the part of BESCOM consequently.

i. Conditional offers are liable for rejection.

j. BESCOM will not be responsible for not getting internet connection while downloading the Electronic Bid sheets/documents or while uploading their offers.

k. The tender not submitted through the KPP e-procurement portal and also non-submission of EMD is liable to be rejected.

l. Any bid submitted in response to the tender shall confirm absolutely to the tender specifications and other conditions. Any deviation whatsoever wherever mentioned will make the bid liable for rejection.

m. BESCOM reserves the right to disqualify the bid if the deviation mentioned by the bidder is not acceptable to BESCOM.

n. **BESCOM** reserves the right to call for the originals of documents uploaded as a proof of pre-qualifying requirements, of the successful L1 Bidder, for the purpose of verification before awarding the contract.

o. The Bidder shall have to be an entity registered in India in accordance with law.

p. The bidder shall follow Indian laws regulations and standards.

q. All disputes shall be settled as per applicable Indian laws and shall be instituted in Bengaluru only.

r. In the event of the order, randomly selected samples from any one of the lot supplied to the store by the supplier may be type tested as per the relevant IEC/IS at M/s CPRI/ERDA at firm’s cost at the discretion of BESCOM.

s. If more than one bidder becomes L1 in the tender, then the bidder on whom the order is to be placed at the discretion of BESCOM.

## 4.0 QUALIFYING REQUIREMENTS

| Sl. No. | Qualification Requirement | Documents to be uploaded |
|---|---|---|
| **Technical Criteria** | | |
| 1 | The Bidder should be in existence as any of the following:<br>a) Company incorporated in India under the Companies Act, 1956/2013 including any amendment thereto;<br>b) LLP incorporated in India under the Limited Liability Partnership (LLP) Act, 2008 including any amendment thereto;<br>c) Partnership Firm under Partnership Act, 1932 in India;<br>d) Sole Proprietorship Concern | **a)** i. Certificate of Incorporation issued by Registrar of Companies as per Companies Act 1956/2013 along with Memorandum of Association and Articles of Association of the Company.<br>ii. Declaration from Directors of the Company in MBP-1 Form stating that they are not disqualified to be a Director of the Company along with the list of Companies in which they are Directors as on the date of inviting tender (s).<br>**b)** i. Certification of Incorporation issued by Registrar of Companies as per LLP Act 2008.<br>ii. Limited Liability Partnership Agreement of LLP.<br>**c)** i. Partnership Deed, GST Registration certificate.<br>ii. Shops & Establishment Registration certificate, as applicable.<br>**d)** PAN/GST Registration certificate. |
| 2 | The Bidder shall be a Manufacturer / Authorized Dealer / Distributor of safety equipment | 1. In case the Bidder is a Manufacturer, valid documentary proof such as license issued by Commerce & Industries department or any other Government Statutory Authority shall be uploaded. |

| Sl. No. | Qualification Requirement | Documents to be uploaded |
|---|---|---|
| | | 2. In case of Authorized Dealer/Distributor:<br>a. Manufacturing license of Original Equipment Manufacturer.<br>b. Valid authorization letter from the Original Manufacturer assuring full guarantee/warranty as per the tender conditions, from the manufacturer shall be uploaded. |
| 3 | The Bidder should have a minimum of 3 years works experience in Manufacturing/ Supplying/Distribution of **tendered safety equipment** as on date of bid submission. | Scanned copy of Purchase order/Order completion certificate issued by Electricity Distribution Companies or Govt. Electrical Utilities/PSUs, demonstrating experience of 3 years shall be uploaded. |
| 4 | **1. In case of Original Manufacturer:**<br>The Bidder should have manufactured, tested and supplied at least 80% (***40% in respect of Micro & Small Enterprises***) of the tendered quantity of safety equipment in the preceding 3 years i.e., 2022-23, 2023-24 & 2024-25 (***last 2 years i.e., 2023-24 & 2024-25 for Micro & Small Enterprises***) to Electricity Distribution companies or Government Electrical Utilities/PSUs.<br><br>**2. In case of Authorized Dealer / Distributor**<br>**a.** The **Original Manufacturer** should have manufactured, tested and supplied at least 80% (***40% in respect of Micro & Small Enterprises***) of the tendered quantity of tendered type safety | **1. In case of OEM:**<br>Scanned copies of Order completion certificates **(in the name of Original Manufacturer)** issued by an officer not below the rank of Executive Engineer or equivalent officer of the concerned Electricity Distribution companies or Government Electrical Utilities/PSUs shall be uploaded.<br>Micro & Small Enterprises shall upload valid MSME (UDYAM) registration certificate obtained from the competent authority certifying that Bidder is a Micro and Small Enterprises.<br><br>**2. In case of Authorized Dealer / Distributor**<br>**a.** Scanned copies of Order completion certificates **(in the name of Original Manufacturer)** issued by an officer not below the rank of Executive Engineer or equivalent officer of the concerned Electricity Distribution companies or Government Electrical Utilities/PSUs shall be uploaded. |

| Sl. No. | Qualification Requirement | Documents to be uploaded |
|---|---|---|
| | equipment in the preceding 3 years i.e., 2022-23, 2023-24 & 2024-25 (last 2 years i.e., 2023-24 & 2024-25 for Micro & Small Enterprises) to Electricity Distribution companies or Government Electrical Utilities/PSUs.<br>**and**<br>**b.** The **Authorized Dealer / Distributor** should have supplied at least 30% of the tendered quantity tendered type safety equipment in the preceding 3 years i.e., 2022-23, 2023-24 & 2024-25 to Electricity Distribution companies or Government Electrical Utilities/PSUs | Micro & Small Enterprises shall upload valid MSME (UDYAM) registration certificate obtained from the competent authority certifying that Bidder is a Micro and Small Enterprises. **and**<br>**b.** Scanned copies of Order completion certificates **(in the name of Authorized Dealer / Distributor)** issued by an officer not below the rank of Executive Engineer or equivalent officer of the concerned Electricity Distribution companies or Government Electrical Utilities/PSUs shall be uploaded. |
| 5 | **1.In case of Original Manufacturer:**<br><br>The Bidder shall have performance certificate issued by any Electricity Distribution Companies or Govt. Electrical Utilities/PSUs for having satisfactory operation for Preceding 3 years i.e., **2022-23, 2023-24 and 2024-25** as on the date of bid submission for minimum of 80% (40% in respect of Micro & Small Enterprises) of tendered quantity tendered type safety equipment.<br><br>**2. In case of Authorized Dealer / Distributor**<br>**a.** The Original Manufacturer should have performance certificate issued by any Electricity Distribution | **1. In case of OEM:**<br>a. Scanned copies of the performance certificates (in the name of OEM) issued by an officer not below the rank of Executive Engineer or equivalent officer of the concerned Electricity Distribution companies or Government Electrical Utilities/PSUs shall be uploaded.<br><br>Micro & Small Enterprises shall upload valid MSME (UDYAM) registration certificate obtained from the competent authority certifying that Bidder is a Micro and Small Enterprises.<br><br>**2. In case of Authorized Dealer / Distributor**<br>**a.** Scanned copies of performance certificates **(in the name of Original Manufacturer)** issued by an officer not below the rank of Executive Engineer or equivalent officer of the concerned Electricity Distribution companies or Government Electrical Utilities/PSUs shall |

| Sl. No. | Qualification Requirement | Documents to be uploaded |
|---|---|---|
| | Companies or Govt. Electrical Utilities/PSUs for having satisfactory operation for Preceding 3 years i.e., 2022-23, 2023-24 and 2024-25 as on the date of bid submission for minimum of 80% (40% in respect of Micro & Small Enterprises) of tendered quantity of tendered type safety equipment. And<br>**b. The Authorized Dealer / Distributor should have** performance certificate issued by any Electricity Distribution Companies or Govt. Electrical Utilities/PSUs for having satisfactory operation for Preceding 3 years i.e., 2022-23, 2023-24 and 2024-25 as on the date of bid submission for minimum of 30% of tendered quantity of tendered type safety equipment. | be uploaded.<br>Micro & Small Enterprises shall upload valid MSME (UDYAM) registration certificate obtained from the competent authority certifying that Bidder is a Micro and Small Enterprises.<br>**and**<br>Scanned copies of performance certificates **(in the name of Authorized Dealer / Distributor)** issued by an officer not below the rank of Executive Engineer or equivalent officer of the concerned Electricity Distribution companies or Government Electrical Utilities/PSUs shall be uploaded. |
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| 6 | The Bidder should have valid Bureau of Indian standard certification for applicable equipment's if BIS Certification is not applicable than only ISO Certification shall be considered. | If applicable Valid BIS certificates shall be uploaded, if BIS Certification is not applicable than only ISO Certification shall be uploaded.<br>**Note: In case of authorized dealer/distributor BIS/ISO certificate of OEM shall be uploaded.** |
| 7 | The Bidder should have the valid type test certificates for having conducted all the type tests mentioned in the relevant IS/technical specification on tendered type safety equipment at CPRI/ERDA & such type test certificates shall not be older than five years as on the last | The Bidder should have the valid type test certificates for having conducted all the type tests mentioned in the relevant IS/technical specification on tendered type safety equipment at CPRI/ERDA & such type test certificates shall not be older than five years as on the last date of bid submission for applicable |

| Sl. No. | Qualification Requirement | Documents to be uploaded |
|---|---|---|
| | date of bid submission for applicable equipment's if testing facilities are not available, then only valid type test certificates NABL accredited Govt. labs testing shall be considered. | equipment's if testing facilities are not available, then only valid type test certificates NABL accredited Govt. labs testing shall be considered.<br>**Note: In case of authorized dealer/distributor, type test certificates of OEM shall be uploaded.** |
| 8 | The Bidder shall submit two samples of tendered material, confirming to the tender specifications to the office of the tendered inviting authority within the due date and time notified for submission of bid. | The submitted samples shall confirm to the said specifications. |
| | **Financial Criteria:** | |
| 9 | The Average Annual Financial Turnover of the Bidder shall not be less than the Amount Put to Tender (***However it will be 50% in respect of Micro & Small Enterprises***) during the preceding 3 financial years i.e., **2021-22, 2022-23 and 2023-24** (***However, it will be last 2 years i.e., 2022-23 and 2023-24 for Micro & Small Enterprises***). | Certified copies of audited financial statements such as P&L statement, Balance sheets for the required FYs shall be uploaded. |
| 10 | The Liquid Assets as on **30/11/2025** at a later date before submission of the bid consisting of Cash at Bank + Term Deposits + availability of fund based credit facilities in any Nationalized/scheduled Bank shall not be less than 25% of the amount put to tender. | The cash at Bank, Bank Deposits and availability of fund based credit facilities shall be supported by a certificate issued by Nationalized/ Scheduled Bank shall be uploaded.<br>If the Bidder has banking with more than one Bank, then the available balance liquid assets mentioned above on a particular date i.e., as on the last date of previous month of tender inviting date or any date before submission of tender shall be the same date and time for all the banks.<br>In case of Fund Based credit facility, the certificate issued by Nationalized/ |

| Sl. No. | Qualification Requirement | Documents to be uploaded |
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| | | Scheduled Bank duly mentioning sanctioned limits, funds utilized so far and balance available as on the last date of previous month of tender inviting date or at a later date, before submission of the bid shall be uploaded.<br><br>**The certificate shall be submitted in the format as per Annexure-I** |
| | **General criteria:** | |
| 11 | The Bidder should not be under default / debarred/ blacklisted by any Electricity Distribution Companies or Govt. Electrical Utilities/ PSUs, as on the date of bid submission. | Scanned copy of the self-declaration on notarized stamp paper of Rs.500/- by the Bidder adhering to this clause shall be uploaded.<br>**The self-declaration shall clearly indicate the tender enquiry number and date on which declaration is done**. |
| 12 | **Litigation History:**<br>The Bidder should provide detailed information or arbitration arising out of contracts or under execution by it over the preceding five years, A consistent history of awards involving litigation against the Bidder or any partner may result in rejection of Bid. | Scanned copy of the self-declaration on notarized stamp paper of Rs.500/- shall be uploaded.<br><br>**The self-declaration shall clearly indicate the tender enquiry number and date on which declaration is done.** |
| 13 | Any Bidder from a country which shares a land with India will be eligible to bid in this tender only if the Bidder is registered with the Competent Authority.<br>(As per Government Order No. FD 455 Exp-12/2020 dated 25.08.2020.) | Scanned copy of Self-declaration on notarized stamp paper of Rs.500/- shall be uploaded regarding Boarder sharing or not.<br>If the Bidder is from a country which shares a land with India, Registration certificate issued by the competent authority shall be uploaded.<br>**The self-declaration shall clearly indicate the tender enquiry number and date on which declaration is done.** |
| 14 | A certificate for having read the clauses is required to be submitted/uploaded by the Bidder separately in the following format: | Scanned copy of the self-declaration in the prescribed format as per Annexure II on notarized stamp paper of Rs.500/- shall be uploaded. |

| Sl. No. | Qualification Requirement | Documents to be uploaded |
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| | ***I have read the clause regarding restrictions on procurement from a Bidder of a country which shares a land border with India. I certify that this Bidder is not from such a country or, if from such a country, has been registered with the Competent Authority. I hereby certify that this Bidder fulfils all requirements in this regard and is eligible to be considered. (Where applicable, evidence of valid registration by the Competent Authority shall be attached.)*** | **The self-declaration shall clearly indicate the tender enquiry number and date on which declaration is done.** |

**Note:** ***The self-declaration for QR 11, 12, 13 & 14 may be provided on a single notarized stamp paper of Rs.500/-***

**Note 1:**
**As per the Government Order No. : FD 455 Exp-12 2020 dated.25.08.2020, FD 455 Exp-12 2020 dated. 10.03.2021 & : FD 455 Exp-12 2020 dated.29.03.2021-clarification - to the clause Nos. 11 (III) (12) & (13) above are as follows:**

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| "Bidder (including the term tenderer', Consultant or service provider in certain contexts) means any person or firm or company, every artificial juridical person not falling in any of the descriptions of bidders stated hereinbefore, including any agency branch or office controlled by such person, participating in a procurement process. |
| "Bidder from a country which shares a land border with India" for the purpose of this Order means:-<br>a. An entity incorporated, established or registered in such a country; or |
| b. A subsidiary of an entity incorporated, established or registered in such a country; or |
| c. An entity substantially controlled through entities incorporated, established or registered in such a country; or |
| d. An entity whose beneficial owner is situated in such a country; or |
| e. An Indian (or other) agent of such an entity; or |
| f. A natural person who is a citizen of such a country; or |
| I. The beneficial owner for the purpose of above clause will be as under: |

(i) In case of a company or Limited Liability Partnership, the beneficial owner is the natural person (s), who, whether acting alone or together, or through one or more juridical person, has a controlling ownership interest or who exercises control through other means.

Explanation-

a. “Controlling ownership interest” means ownership of or entitlement to more than twenty-five percent of shares or capital or profits of the company;
b. “Control” shall include the right to appoint majority of the directors or to control the management or policy decisions including by virtue of their shareholding or management rights or shareholders agreements or voting agreements;

(ii) In case of a partnership firm, the beneficial owner is the natural person(s) who, whether acting alone or together, or through one or more juridical person, has ownership of entitlement to more than fifteen percent of capital or profits of the partnership;

(iii) In case of an un-incorporated association or body of individuals, the beneficial owner is the natural person(s), who, whether acting alone or together, or through one or more juridical person, has ownership of or entitlement to more than fifteen percent of the property or capital or profits of such association or body of individuals;

(iv) Where no natural person is identified under (i) or (ii) or (iii) above, the beneficial owner is the relevant natural person who holds the position of senior managing official;

(v) In case of a trust, the identification of beneficial owner(s) shall include identification of the author of the trust, the trustee, the beneficiaries with fifteen percent or more interest in the trust and any other natural person exercising ultimate effective control over the trust through a chain of control or ownership.

An Agent is a person employed to do any act for another, or to represent another in dealings with third person.

IN CASES WHERE SUB CONTRACTING IS PROVIDED:

A certificate is required to be submitted/ uploaded by the Tenderer in respect on sub-contracting separately in the following format:

“I have read the clause regarding restrictions on procurement from a bidder of a country which shares a land border with India and on sub-contracting to contractors from such countries; I certify that this bidder is not from such a country or, if from such a country, has been registered with the Competent Authority and will not sub-contract any work to a contractor from such countries unless such contractor is registered with the Competent Authority. I hereby certify that this bidder fulfils all requirements in this regard and is eligible to be considered. (Where applicable, evidence of valid registration by the Competent Authority shall be attached.)”

As per circular FD 455 Exp-12 2020 dated. 10.03.2021 : A Bidder is permitted to procure the raw materials, components, sub-assemblies etc from the vendor from countries which shares land border with India. Such vendor will not be

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| required to be registered with the Competent authority, as this is not regarded as sub-contracting.<br>However incase a Bidder has proposed to supply finished goods procured directly / indirectly from the vendors from the countries sharing land border with India, such venders will be required to be registered with Competent authority. |
| As per circular FD 455 Exp-12 2020 dated.29.03.2021 Procurement of Spare parts and other essential service support like Annual Maintenance Contract (AMC)/ Comprehensive Maintenance Contract (CMC), including consumables for closed systems from Original Equipment Manufacturers (OEM's) or their Authorized agents, shall be exempted from the requirement of registration as mandated under Government Order No: FD 455 Exp-12 2020 dated.25.08.2020. |

**Note 2:**

**Introduction of New Clause as per the order dated: 17.08.2020 Central Electricity Authority, Ministry of Power, Government of India – clarification for clause No. 11 (III) (14).**

'Local Content' means the amount of value added in India which shall, unless otherwise prescribed by the Nodal Ministry, be the total value of the item procures (excluding net domestic indirect taxes) minus the value of imported content in the item (including all customs duties) as a proportion of the total value, in percent.

'Class-I local supplier' means a supplier or service provider whose goods, services or works offered for procurement, has local content equal to or more than 50%, as defined under this order.

'Class-II local supplier' means a supplier or service provider whose goods, services or works offered for procurement, has local content more than 20% but less than 50%, as defined under this order.

'Non-Local supplier' means a supplier or service provider whose goods, services or works offered for procurement, has local content less than or equal to 20%, as defined under this order.

'L1' means the lowest tender or lowest bid or the lowest quotation received in a tender bidding process or other procurement solicitation as adjudged in the evaluation process as per the tender or other procurement solicitation.

'Margin of purchase preference' means the maximum extent to which the price quoted by a "Class-I local supplier" may be above the L1 for the purpose of purchase preference.

'Nodal Ministry' means the Ministry or Department identified pursuant to this order in respect of a particular item of goods or services or works.

'Procuring entity' means a Ministry or department or attached or subordinate office of, or autonomous body controlled by the Government of India and includes Government companies as defined in the Companies Act.

'Works' means all works as per Rule 130 of GFR-2017 and will also include 'turnkey works'.

"Self-declarations/ auditors. Accountant's certificates submitted by the manufacturer/ supplier may be verified randomly by the committee constituted as per MoP Order 28.07.2020. In case of false documents/ misrepresentation of the facts requisite action against such manufacturer/ supplier will be taken based on the recommendation of the Committee".

3.0 No Deviation whatsoever, in the following conditions of the bidding documents is permitted.

i. Validity of offer.
ii. Stipulated Delivery Schedule.
iii. EMD.
iv. Payment terms.
v. Price Basis.
vi. Guarantee.
vii. Change in offered quantity vis-à-vis the tendered quantity.
viii. Security Deposit.
ix. Penalty for delay.

Bidders are advised that while making bid proposals and quoting prices these conditions may appropriately be taken into consideration. Bids with deviations on the above are liable to be disqualified.

**5.0 Two Tender Document System**

Tender should be in two parts namely Part-I: Techno commercial Bid containing full technical particulars and commercial terms and conditions. Part-II: Price Bid containing prices.

a. **Part-I: TECHNICAL BID: The technical documents shall be uploaded in KPP e-portal.**

The necessary documentary evidence in respect of qualifying requirements shall be uploaded by the bidder in the form of electronic/scanned copies in the e-procurement portal.

b. **Part II: PRICE PROPOSALS:**

The Bidder shall furnish **Unit computed FORD price inclusive of all applicable taxes and duties** on the KPP e-procurement portal in the option of **''item wise bid commercial offer''** and also furnish the break up of prices in **"Edit Break up of price quoted" option**. The break up of prices should contain Ex-works price, tax structure as applicable like CGST, SGST/IGST, F&I and etc., in KPP e-procurement portal.

**6.0 COST OF BIDDING**

The Bidder shall bear all costs and expenses associated with preparation and submission of its bid including post-bid discussions, technical and other presentations etc, and BESCOM will in no case be responsible or liable for those costs, regardless of the conduct or outcome of the bidding process.

## B. THE BIDDING DOCUMENTS

### 7.0 CONTENTS OF BIDDING DOCUMENT

The Bidding Document is a compilation of the following Sections:

### 8.0

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| **Section-I** | **IFB**-Invitation For Bids |
| **Section-II** | **ITB**-Instructions To Bidders |
| **Section-III** | **GCC**-General Terms and Conditions of Contract |
| **Section-IV** | **SCC-** Special Conditions of Contract |
| **Section- V** | Schedule of Requirements |
| **Section- VI** | Technical Specifications, Drawing, GTP |
| **Section- VII** | Techno-Commercial sheets |
| **Section-VIII** | Annexures |

### UNDERSTANDING OF BID DOCUMENTS

A prospective Bidder is expected to examine all instructions, forms, terms and specifications in the Bid documents and fully inform himself as to all the conditions and matters which may in any way affect the scope of work or the cost thereof. Failure to furnish all information required by the bid document or submission of a bid not substantially responsive to the bid document in every respect will be at the Bidder's risk and may result in the rejection of its bid.

### 9.0 CLARIFICATIONS ON BID DOCUMENTS

If the prospective Bidder finds discrepancies or omissions, in specifications and document or is in doubt as to the true meaning of any part, he shall at once make a request, in writing, for an interpretation/clarification, to owner. The owner, then, will issue interpretation(s) and clarification(s) as he may think fit in writing. After receipt of such interpretation(s) and clarification(s), the Bidder may submit his bid but within the time and date as specified in the Invitation

to Bid. All such interpretations and clarifications shall form a part of the Bidding Document and shall accompany the Bidder's Proposal. A prospective Bidder requiring any clarification on Bidding Document may notify owner in writing. Owner will respond in writing /upload in the website/issue corrigendum in the website/issue instructions in the website to any request for such clarification of the Bidding Document which it receives not later than seven (7) days prior to the deadline for submission of bids prescribed by owner.

Verbal clarification and information given by owner or his employee(s) or his representative(s) shall not in any way be binding on owner.

## 10.0 AMENDMENT TO BIDDING DOCUMENT

a. At any time prior to the deadline for submission of bids, BESCOM may, for any reason, whether at its own initiative or in response to a clarification requested by a prospective Bidder, modify the Bidding Document by amendment(s).
b. The amendment will be notified in e-procurement portal. BESCOM will bear no responsibility or liability arising out of non-acknowledgment of the same by all the prospective Bidders before submitting the Bid.
c. In order to afford prospective Bidders reasonable time in which to take the amendment into account in preparing their bids, BESCOM may, at its discretion, extend the deadline for the submission of bids as deemed fit.
d. Such amendments, clarifications, etc, shall be binding on the Bidders and will be given due consideration by the Bidders while they submit their bids and invariably enclose such documents as a part of the bid.

# C. PREPARATION OF BIDS

## 11.0 LANGUAGE OF BID

The bid prepared by the Bidder and all correspondences and documents relating to the bid, exchanged by the Bidder and owner shall be written in the English or Kannada language, provided that any printed literature furnished by the Bidder may be written in another language so long as accompanied by an English translation of its pertinent passages. Failure to comply with this may disqualify a bid. For purposes of interpretation of the bid, the English translation shall govern.

## 12.0 DOCUMENTS COMPRISING THE BID

a. The Bidder shall complete the Bid Form inclusive of Price Schedules, Technical Data Requirements etc. furnished in the Bidding Documents as detailed above, indicating for the goods to be supplied and services to be rendered, a brief description of goods and services, quantity and prices and upload in the e-procurement portal.

b. The Bidder shall also upload documentary evidence in the e-procurement portal to establish that the Bidder meets the Qualification Requirements as detailed above and accompanying Special Conditions of Contract if any.

c. SSI Certificate shall be uploaded with the Techno commercial Bid if applicable.

d. The EMD shall be uploaded/ furnished in accordance with the EMD clause of this section.

## 13.0 EARNEST MONEY DEPOSIT (BID GUARANTEE):

13.1 The Bidders shall pay **EMD of Rs.70,000/-** through any the four e-payment modes mentioned, in the e-Procurement Portal. For payment of EMD through KPP e-procurement, please refer clause 15.0.

13.2 EMD amount indicated above is exempted for Micro and Small Enterprises registered with NSIC under a single point vendor registration scheme for manufacturing of Tendered material. Relevant document shall be uploaded. If the validity of the NSIC certificate uploaded is expired, then such expired certificate will not be considered for EMD exemption. The EMD exemption shall not be considered for the Bidder, whose NSIC certificate is issued for the material, other than Tendered material.

13.3 Earnest money deposited by unsuccessful Bidders will be returned after the tender has been finalized.

13.4 EMD of successful Bidder will be refunded after fulfilment of security deposit clause.

13.5 The deposit towards EMD as above shall not carry any interest.

**13.6 Permanent EMD will not be considered.**

13.7 EMD so deposited will be liable for forfeiture:

a. If a Bidder withdraws / modifies its bid during the period of bid validity specified by the Bidder on the Bid Form;

b. In case of a successful Bidder, if the Bidder fails to sign the Contract;

c. In case of a successful Bidder, if the Bidder fails to furnish the Security Deposit/Performance Guarantee.

d. If the bidder does not accept the arithmetical correction of its Bid Price.

e. If Micro and Small Enterprises Bidder's registered with NSIC desires to withdraw their bids within the bid validity period, then such Bidders shall be blacklisted.

## 14.0 E-payment modes for Tender Processing Fee & Earnest Money Deposit.

The supplier/contractor should pay the Earnest Money Deposit (EMD) & Tender Fee in the e-Procurement portal using any of the following payment modes:

**a) Credit Card**
**b) Direct Debit**
**c) National Electronic Fund Transfer (NEFT)**
**d) Over the Counter (OTC)**

**NOTE: -** EMD payment at KPP e-portal is through bank gateway as indicated in the e-portal.

**For further clarification, contact E-procurement portal.**

E-procurement Help Desk: Phone No: +91-9240214000/
+91-9240214001/+91-8068948777/+91-8046010000

**E-mail: support@eprochelpdsk.com.**

## 15.0 PERIOD OF VALIDITY OF BIDS

a. Bids shall remain valid for **180 Days** from the date of bid opening. A bid valid for a shorter period will be rejected as non-responsive.

b. In exceptional circumstances, owner may solicit the Bidder's consent to an extension of the period of validity. The request and the

response thereto shall be made in writing (including cable or telex). A Bidder may refuse the request without forfeiting his bid security. A Bidder granting the request will not be required or permitted to modify its bid.

**16.0 FORMATS OF COMMERCIAL OFFER:**

The Commercial offers must not contradict the technical offer in any way.

**17.0 PRICES:**

a. The Prices are **FIRM** throughout the period of contract. ***No price variation will be allowed.***

b. Any variation in the rates etc., will not be allowed on any ground, such as a mistake while quoting in the KPP e-portal, misunderstanding etc., after the bid has been submitted. If the firm becomes lowest tenderer by virtue of such rates quoted, and does not agree to supply at the quoted rates, the E.M.D. of such firm will be forfeited and BESCOM reserves the right to blacklist the firm.

**18.0 COST AND CURRENCY:**

a. The Bidders shall quote their offer as prescribed in the **price bid** in Indian Rupees only including the following:

i. Cost of the equipment/material.
ii. Transportation and forwarding charges to the designated store in BESCOM jurisdiction.
iii. Insurance to cover material to cover up to installation/supply of equipment/material at the BESCOM site and handing it over to the BESCOM.
iv. All taxes, Duties and levies as applicable and split up details shall be uploaded.
v. Vendors have to make their own arrangements for obtaining road permits wherever needed.
vi. Entry Tax and octroi must be mentioned separately if applicable.

**19.0 TAXES AND DUTIES:**

The Bidders have to quote GST, F&I Charges and any other applicable Taxes prevailing as on date of bid opening and the same shall be clearly spelt out in the offer. **If no mention is made then prices quoted will be evaluated as all inclusive of taxes, duties and F&I charges**.

In the event of an order,

i. GST will be paid as indicated by the Bidder in the Price Bid.
ii. If there is any concession/reduction in the GST by the changes in the policies by the Central/State Government, the same shall be availed and passed on to BESCOM.
iii. If there is any enhancement in the statutory taxes like GST, due to change in policies by the Central/State Government then such enhanced taxes will be payable by BESCOM. Any new taxes will have to be borne by successful bidder.
iv. No claim for any increase towards statutory variation regarding enhancement of existing tax, GST or duty or introduction of a new tax or duty shall be entertained during the extended period of contract if the extension is required by causes attributable to the supplier. But, if there is any reduction during the extended period of contract, same shall be passed on to BESCOM.

## D. SUBMISSION OF BIDS

### 20.0 FORMAT OF BID

a. The **bids** shall be uploaded through **KPP e-portal only** on or before the last date and time for submission of the bid. Bids not submitted through **e-procurement mode and non-payment of EMD** will be **treated as disqualified.**
b. The bid shall contain no interlineations, erasures or overwriting except as necessary to correct errors made by the Bidder, in which case such corrections shall be initialed by the person or persons signing the bid.
c. All the documents in support of qualifying requirements shall be scanned and uploaded in the e-procurement portal. **Failure to furnish the documentary evidences/supports electronically would result in outright rejection of their offers.**

### 21.0 DEADLINE FOR SUBMISSION OF BIDS

a. Bids must be **uploaded in the KPP e-procurement portal on or before due date for bid submission.**

b. Owner may, at its discretion, extend this deadline for the submission of bids by amending the Bidding Document, in which case all rights and obligations of owner and Bidders previously subject to the deadline will thereafter be subject to the deadline as extended.

**22.0 MODIFICATION AND WITHDRAWAL OF BIDS**

The Bidder may modify or withdraw its bid after the bid's submission prior to the deadline prescribed for submission of bids.

**23.0 CLARIFICATION OF BIDS**

To assist in the examination, evaluation and comparison of bids owner may, at its discretion, ask the Bidder for a clarification of its bid. The request for clarification and the response shall be in writing and no change in the price or substance of the bid shall be sought, offered or permitted.

**24.0 LATE BIDS**

KPP portal automatically locks the tender after the last date and time of receipt of tenders as mentioned in the KPP e-portal.

## E. BID OPENING AND EVALUATION

**25.0 OPENING OF BIDS**

BESCOM will open the technical bids submitted through KPP e-portal on the date notified.

**26.0 TECHNICAL EVALUATION OF BIDS:**

The bids submitted in e-procurement platform will be evaluated on the basis of techno-commercial information furnished by the Bidder. The bids which are submitted fulfilling the qualifying requirements of the tender will be treated as technically responsive and such firm's price bids will be opened after scrutiny of documents and verification of requisite EMD furnished by the Bidder.

**27.0 PRELIMINARY EXAMINATION**

a. BESCOM will examine the bids to determine whether they are complete, whether any computational errors have been made, whether required sureties have been uploaded, whether the documents are generally in order.
b. BESCOM may waive any minor informality or non-conformity or irregularity in a bid which does not constitute a material deviation, provided such waiver does not prejudice or affect the relative ranking of any Bidder.

**28.0 OPENING OF PRICE BID:**

The price bids of all the technically responsive Bidders will be opened. The date and time of opening of the price bid shall be intimated to all qualified Bidders through KPP e-portal.

**29.0 EVALUATION/COMPARISON OF PRICE BIDS**

a. After opening the price bids, price evaluation will be done based on the rate quoted by the bidders in the KPP e-procurement portal. Such price shall include all the costs including duties, levies, taxes and transportation and loading and unloading if any.
b. The purchase order will be placed on the successful bidder, whose total quoted cost evaluated as least quoted among the technical responsive bids in accordance with provisions of KTPP Act & its amendments.

**30.0 CONTACTING THE OWNER**

Bids shall be deemed to be under consideration immediately after they are opened and until such time official intimation of award/rejection is made by owner to the Bidders. While the bids are under consideration, Bidders and/or their representatives or other interested parties are advised to refrain from contacting by any means, owner and/or his employees/representatives on matters related to the bids under consideration. Owner, if necessary, will obtain clarifications on the bids by requesting for such information from any or all the Bidders, either in writing or through personal contacts as may be necessary. Bidders will not be permitted to change the substance of the bids after the bids have been opened.

**31.0 NEGOTIATIONS:**

It is absolutely essential for the Bidders to quote the lowest price at the time of making the offer in their own interest, as BESCOM will not enter into any price negotiations, except with the lowest quoting Bidder, whose offer is found to be fully technically compliant.

## F. ISSUE OF PURCHASE ORDER

**32.0 AWARD CRITERIA**

Chief General Manager (Ele.,), Procurement will place the Purchase Order on the successful Bidder whose bid has been determined to be substantially techno commercially responsive and has been determined as the lowest evaluated bid, in accordance with provisions of KTPP act and its amendments at the approved rate, provided further that the Bidder is determined to be qualified to perform the Contract satisfactorily. BESCOM shall be the sole judge in this regard.

**33.0 RIGHT TO ACCEPT ANY BID AND TO REJECT ANY OR ALL BIDS:**

Owner reserves the right to accept or reject any bid, and to annul the bidding process and reject all bids at any time prior to award of Contract, without thereby incurring any liability to the affected Bidder or Bidders or any obligation to inform the affected Bidder or Bidders of the grounds for owner's action.

**34.0 NO COMMITMENT TO ACCEPT LOWEST OR ANY TENDER:**

BESCOM shall be under no obligation to accept the lowest or any other offer received in response to this tender notice and shall be entitled to reject any or all offers including those received late or incomplete offers without assigning any reason whatsoever. BESCOM will not be obliged to meet and have discussions with any bids, any or to listen to any representations.

**35.0 NOTIFICATION OF AWARD**

Prior to the expiration of the period of bid validity and extended validity period, if any, the Bidder will get information on KPP e-portal that its bid has been accepted.

**36.0 EFFECT AND JURISDICTION OR CONTRACT**

The laws applicable to the contract shall be the law in force in India. The Courts of Bengaluru in Karnataka State shall have exclusive jurisdiction in all matters arising under the contract.

**37.0 TERMINATION FOR DEFAULT:**

BESCOM may without prejudice to any other remedy for breach of Contract by 14 days written notice of default sent to the Supplier, terminate the Contract in whole or in part.

**a)** If the Supplier fails to deliver any or all of the goods/ items within the time period(s) specified in the Contract or any extension thereof granted by BESCOM.

**b)** If the Supplier fails to perform any other obligation(s) under the **Contract.**

**38.0 LOCATION OF SUPPLY:**

This Tender is being floated by the Corporate Office of BESCOM. The Materials/Equipment being procured through this Tender shall be supplied by the contractor at various locations of the entire BESCOM jurisdiction furnished along with the Purchase Order/Dispatch Instruction. BESCOM reserves the right to make changes in the locations list given to the contractor.

**39.0 For any technical support regarding KPP e-procurement portal please**

**Contact KPP e-portal help desk.**

**Supports Timings: (9.00 am to 9.00 pm)**

**Help Desk: +91-9240214000/+91-9240214001/**

**+91-8068948777/+91-8046010000**

**Or E-mail: support@eprochelpdesk.com**

**Chief General Manager (Ele.,)**
**Procurement, BESCOM.**